



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, February 21, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY CITY CLERK**  
Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Larry Thomas, Adam Wachowski
4. **MOMENT OF SILENCE IN REMEMBRANCE OF TWO RIVERS HIGH SCHOOL STUDENT ZACHARY BENSON, WHO DIED ON FEBRUARY 8, 2022**
5. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
6. **PUBLIC HEARING**
  - A. Public Hearing Regarding Resolution of Vacation and Discontinuance of an Undeveloped Pedestrian Way Located in the Replat of Sandy Bay Highlands Subdivision No. 1  
Recommended Action:  
Motion to schedule a waive reading and adopt the resolution
  - B. Ordinance to Amend the Official Map of Section 10-1-4 of the Municipal Code, to Abandon and Remove from Official Map the Pedestrian Way Referenced in Agenda Item 6A  
Recommended Action:  
Motion to waive reading and adopt the ordinance
7. **INPUT FROM THE PUBLIC**
8. **COUNCIL COMMUNICATIONS**  
Letters and other communications from citizens
9. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
10. **CITY MANAGER'S REPORT**
  - A. Invited Guests
    1. Police Department Canine Officer Xanti and Canine Handler Officer Andrew Lade
    2. Firefighter Paramedic Richard Barbier--Recently Completed Probationary Period
  - B. Status Update/Reports
    1. Staffing Updates

- Appointment of New Water Utility Director
- Appointment of New City Electrician
- Recruitment for Senior Center Supervisor
- Resignation of Parks and Recreation Director, Effective March 11;  
Recruitment for New Director
- Recruitment for Certified Water Operator to fill upcoming retirement
- Recruitment for Police Department Vacancies
- 2. Construction of 20th Street Stormwater Pond
- 3. Bidding of 17th Street Reconstruction Project
- 4. Recent Main Street Program Facade Grant Awards, with Funding Assistance from City
- 5. 3000 Forest Avenue Residential Development
- 6. Fundraising for Central Park West 365 Project
- 7. Other

**C. Legislative Update**

**11. CONSENT AGENDA**

**A. Presentation of Minutes**

- 1. Regular City Council - February 7, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

**B. Minutes of Meetings**

- 1. Police and Fire Commission, February 1, 2022
- 2. Lester Public Library, January 11, 2022
- 3. Public Utilities Committee, February 1, 2022
- 4. Public Works Committee, February 2, 2022
- 5. Plan Commission, February 14, 2022
- 6. Committee on Aging, December 6, 2021
- 7. Community Development Authority and Business and Industrial Development Committee, January 25, 2022

Recommended Action:

Motion to receive and file

**C. Department Reports, January 2022**

- 1. City Clerk
- 2. Community Development
- 3. Electric
- 4. Fire
- 5. Inspections and 2021 Annual Report
- 6. Library and 2021 Annual Report
- 7. Parks & Recreation
- 8. Police
- 9. Public Works
- 10. Safety
- 11. Water

Recommended Action:

Motion to receive and file

**D. Summary of Verified Bills for the Months of December 2021 for \$1,542,907.58 and January 2022 for \$4,468,141.18**

Recommended Action:

Motion to receive and file

- E. Request for a Conditional Use Permit for a drive-thru service window at the Two Rivers Senior Center, 1520 - 17th Street, in the B-1 Business District, submitted by the City of Two Rivers (property owner)  
Recommended Action:  
Motion to schedule public hearing for March 7, 2022 at 6:00 PM, as recommended by the Plan Commission meeting on February 14, 2022
  
- F. Request for a Change in Zoning to Planned Unit Development (PUD) for the Construction of Multi-Family Residential Development at 3000 Forest Avenue, Submitted by Arik and Lawrence Hansen (property owners) and Edward Fisher (Agent for potential buyer)  
Recommended Action:  
Motion to schedule public hearing for March 7, 2022 at 6:00 PM, as recommended by the Plan Commission meeting on February 14, 2022
  
- G. Zoning Code Correction - Text Amendment to include Conservation Subdivision as a Conditional Use in the R-1 and R-2 Residence Districts  
Recommended Action:  
Motion to schedule public hearing for March 7, 2022 at 6:00 PM, as recommended by the Plan Commission meeting on February 14, 2022

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**12. CITY COUNCIL - FORMAL ITEMS**

- A. Discussion Item: Local Regulation of 5G Facilities
  
- B. Amendment to Ordinance 9-6-5, Entitled "Enforcement", to Allow Notices for Public Nuisance Violations to be Sent First Class Mail in Addition to Other Means of Notice Already Included in Ordinance  
Recommended Action:  
Motion to waive reading and adopt the ordinance
  
- C. 2022 Park and Open Space Plan  
Recommended Action:  
Motion to adopt the 2022 Open Space Plan, as recommended by the Advisory Recreation Board
  
- D. Consideration of Authorizing Facade and Sign Grant Program for Businesses in Locations Outside of the Area Served by Two Rivers Main Street's Facade and Sign Grant Programs  
Recommended Action:  
Motion to authorize offering the program to local businesses
  
- E. Award of Bid for Drive-Through Window Project at Senior Center (Funded with CDBG-Covid Grant)  
Recommended Action:  
Motion to award bid to Phillipi Quality Construction, Inc. for the base bid work, Alternative 1 Bid, and Alternative 2 Bid; the Public Works Department has elected to complete the Alternative 3 parking lot work
  
- F. Rejection of Bid Received for Washington Park Tennis Court/Pickleball Courts Construction  
Recommended Action:  
Motion to reject the one bid received, from Northeast Asphalt, in the amount of \$280,060, which significantly exceeded the project budget of \$150,000 and to direct staff to evaluate cost-saving options and re-bid the project

- G. Resolution of Commendation Selection of Lieutenant Karen Elsenpeter as the Two Rivers Police Officer of the Year, Selected by Her Fellow Officers  
Recommended Action:  
Motion to read and adopt the resolution
  
- H. Resolution Designating Signers on City Bank Accounts  
Recommended Action:  
Motion to waive reading and adopt the resolution
  
- I. Preliminary Resolution to Levy Special Assessments Upon the Properties Fronting on 17th Street, From East Park Street to Jefferson Street and 17th Street, From East Street to Zlatnik Drive  
Recommended Action:  
Motion to waive reading and adopt the resolution

**13. FOR INFORMATION ONLY**

- A. City Council Work Session, Monday, February 28, 2022, 6:00 PM
- B. City Council Regular Meeting, Monday, March 7, 2022, 6:00 PM

**14. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

- Consideration of Financial Assistance to be Provided through TID 15 Development Agreement with 3000 Forest Avenue, LLC (apartments on former Hansen the Florist site)
- Consider Assistance to Another Redevelopment Project

**15. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**16. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*